

NORTHEASTERN UNIVERSITY  
DEPT. OF COUNSELING AND EDUCATIONAL PSYCHOLOGY  
INTERNSHIP IN SCHOOL PSYCHOLOGY  
SPRING 2004

**INSTRUCTOR INFORMATION:**

Dr. J. Blom-Hoffman  
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Office hours: By appointment

**CLASS MEETING TIME & LOCATION:**

Mondays, 4-6:30 pm (see schedule)  
307 BK

**COURSE DESCRIPTION:**

The School Psychology Internship Seminar provides students with a forum for discussing their field experiences. Internship is the culminating component of school psychology education. Therefore, students will be encouraged to integrate their theoretical knowledge and applied skills to promote positive educational and mental health practices for in addressing individual, group and system wide problems. It is the goal that at the completion of the internship year (minimum 1200 hours), students will be prepared to function independently as school psychologists. The seminars will focus on the following training areas:

- Counseling with both individuals and groups
- Psychological assessment, report writing and participation in team meetings
- Child-centered consultation with teachers, parents and other school staff
- Ethical and legal issues in school psychology
- Service to diverse ethnic, cultural, disability, gender and sexual orientation groups

In addition to the above mentioned core activities, attention will be given to:

- Pre-referral activities
- Crisis response plans
- Participation in building-level committees
- Continuing professional development

**REQUIRED READINGS:**

Northeastern University School Psychology Program Internship manual (Can be downloaded from: <http://www.atsweb.neu.edu/cp/sp/pdf/Internship%20Evaluation>)

**RECOMMENDED READINGS:**

American Psychological Association (2002). *Ethical principles of psychologists and code of conduct*. Washington, DC: Author. (Can be downloaded from: <http://www.apa.org/ethics/code.html>)

National Association of School Psychologists (2000). *Professional conduct manual: Principles for professional ethics and guidelines for the provision of school psychological services*. Bethesda, MD: Author. (Can be downloaded from: <http://www.nasponline.org/pdf/ProfessionalCond.pdf>)

**COURSE REQUIREMENTS:**

1. Local students are expected to attend all seminar meetings. If you will not be able to attend a meeting, you must notify the professor as soon as possible.
2. Students are required to schedule two (2) site visits per year with the field-based supervisor, university supervisor and the student. The second meeting will take place during the beginning of the spring semester. The purpose of this meeting is to discuss the student's progress at the field site. For non-local students this meeting will be conducted via a conference call.
3. Toward the end of the year, the university supervisor will communicate with the field-based supervisor to determine whether or not the graduate student has attained the competency level needed to function independently as a school psychologist and apply for national certification.
4. At the end of the year, students are responsible to submit a portfolio reflecting their internship work (see Internship Requirements handbook). Students are required to submit samples of psychological reports, counseling case reports, and consultation reports. By the end of the academic year, portfolios should contain a minimum of 3 comprehensive psycho-educational assessments, 3 summaries of counseling cases, and 2 consultation reports.
5. Students must take responsibility for submission of logs, forms and evaluation materials at the end of each semester.
6. The "Assessment of Graduate Student's Progress" is required to be completed by the field supervisor and returned by the last seminar meeting of the semester.

**EVALUATION (A satisfactory grade will be achieved if the following is accomplished):**

- ✓ Satisfactory field experience performance (Based on input from your field-based supervisor)
- ✓ Submission of logs
- ✓ Submission of goals
- ✓ Submission of the following forms:
  - Assessment of Graduate Student's Progress form (Supervisor completes)
  - Satisfaction with the University's School Psychology Program (Student & Field Supervisor complete)
  - Assessment of University's Support of the Internship Experience (Field Supervisor)
  - Assessment of the Internship Field Site (Student completes)
  - Internship Documentation Form

<b>Date</b>	<b>Topic</b>	<b>Assignments</b>
Meeting #1	Job Search Process (Interviewing)	
Meeting #2	National Certification and Praxis Exam	
Meeting #3	Case presentations	
Meeting #4	Writing Cover Letters and Case Presentations	
Meeting #5	Case presentations	
Meeting #6	Case presentations	Logs and all forms due